

**Shaikh Zayed Medical Complex,
Shaikh Zayed Hospital,
LAHORE.**



TENDER DOCUMENTS

**COMPUTERS & I.T ACCESSORIES FOR LIBRARY AND PUBLICATION
COMMITTEE**

for

Shaikh Zayed Hospital, Lahore.

Phones: 042-99230770 Ext. 2204

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PROFILE OF THE BIDDER

NAME OF CONTRACTOR

ADDRESS

MOBILE NUMBER OR OFFICE NUMBER

CNIC NUMBER/COPY

NTN NUMBER

TOTAL COST OF TENDER

Total cost / amount _____

C.D.R amount _____

CDR No. _____

SIGNATURE OF CONTRACTOR

SALIENT FEATURES OF THE CONTRACT

Date of issue of tender	
Place of issuance of tender	Accounts Office, Shaikh Zayed Hospital, Lahore.
Place of submission of tender	Administrator Office, Shaikh Zayed Hospital, Lahore.
Last date and time for submission of tender.	Date: 25.05.2022 Time: 11:00 A.M
Date and time for opening the tender.	Date:25.05.2022 Time: 11:30 A.M
Place of tender opening	Auditorium No.1 (First Floor SZH)
Amount of earnest money in the form of Demand Draft/Pay Order drawn on any scheduled bank.	Rs.100,000/= (2.5% of Estimated Cost)
Date of commencement	Within 10 days of issue of letter of award.
Time for completion of the works/supply	30 days from issuance the letter of supply order
Period within which formal agreement shall be accepted by the bidder from date of issue of Award Letter.	15 days
Bid Validity.	180 days from the date of tender opening.

❖ GENERAL INSTRUCTIONS

1. INSTRUCTIONS FOR BIDDERS (TERMS & CONDITIONS):-

The Contractor shall be issued the tender documents on payment of Rs. 2000/- (Two Thousand rupees only) non-refundable. Tender Documents will be issued from Accounts Office, Shaikh Zayed Hospital Lahore on any working day within office hours from 8:00 A.M to 2:30 P.M and only on Friday 8:00 A.M to 12:00 P.M.

A- PREPARATION OF THE TENDERS:-

1- Introduction

1.1 The purpose of these instructions is to provide the Bidders with the necessary information and instructions to enable them to prepare and submit their tender bid in a coordinated manner and to establish the procedure to be followed up to the time when the contract is awarded.

1.2 Tenders shall be prepared at the Bidders own cost and must be submitted on the attached prescribed form of Tender. All pages of the Tender Document must be signed and stamped by the Bidders. The preparation of the tender document and any correspondence in connection with the tender documents should be in English language.

1.3 Any offer/bid not received as per terms & conditions of the Tender. No offer shall be considered if:-

- Received without earnest money fixed by the procuring agency.
- It is received after the time and date fixed for its receipt.
- The offer is ambiguous.
- The offer is received by fax or e-mail.
- The offer is received from a blacklisted firm.
- The offer is not conforming to specification indicated in the tender document.
- Any conditional offer.
- The cover envelope should indicate particular tender name, tender date.
- The envelope must be properly sealed.

2. ELIGIBLE BIDDERS:-

2.1 This invitation for bids is open to all original manufacturers/authorized sole agents/registered firms/stockiest/companies in Pakistan.

2.2 The bidders should be submitted a certificate that bidder is not any/under a corrupt and fraudulent practices with government (Federal, Provincial) a local body or a public sector organization.

3. AMENDMENT IN BIDDING DOCUMENTS:-

- 3.1 At any time prior to the deadline for submission of bids, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.
- 3.2 All prospective bidders that have received/purchased the bidding documents shall be notified of the amendment in writing, and shall be binding on them. In order to allow prospective bidders reasonable time in which to take the amendment in to account in preparing their bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of bids. Amendment notice to that effect shall be communicated in the same manner as the original invitation to bid.

4. QUALIFICATION AND DISQUALIFICATION OF BIDDERS:-

- 4.1 In the absence of prequalification, the Procuring Agency shall determine to its satisfaction whether the bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily.
- 4.2 An affirmative determination shall be a pre-requisite for Award of the Contract to the Bidder. A negative determination shall result in rejection of the Bidder's bid, in which event the Procuring Agency shall proceed to the next lowest evaluated bid to make a similar determination of that Bidders capabilities to perform satisfactorily.
- 4.3 The Procuring Agency, at any stage of the Procurement proceedings, having credible reasons for or prima facie evidence of any defect in supplier capacities may require the suppliers to provide information concerning their professional, technical, financial, legal or managerial competence.
- 4.4 The Procuring Agency, to take action without prejudice, to avail any other remedy or for breach of contract, a written notice shall be issued to the defaulter supplier. If the supplier failed to delivery/installation/printing/goods as per contract within stipulated time period and failed to perform any other obligation under the contract and if the supplier engaged in any corrupt or fraudulent practices, the Procuring Agency has to right, at any stage, to terminate/disqualify the contract.
- 4.5 The Procuring Agency shall disqualify any bidder if it finds, at any time, that the information submitted by him concerning his qualification as supplier was false and materially inaccurate or incomplete.
- 4.6 After disqualified of the bidder, the Procuring Agency shall announce with a notification as such rejection of the bidder's bid and Procuring Agency shall proceed to the next lowest evaluated bid to make a similar determination of that bidder capability to perform satisfactorily.

5. **BLACKLISTING:-**

- 5.1 The Procuring Agency, at any stage, found consistently failed to provide unsatisfactory performance/obligation of bidders or found to be indulging in corrupt or fraudulent practices shall be blacklisted.
- 5.2 The Procuring Agency shall give an opportunity of hearing with the notification, with recorded reasons to the bidders before such passed the orders.
- 5.3 The bidder/aggrieved person shall answer within **30 days** in writing, the act or omission misrepresentation, attempt to mislead or avoid any obligation and fraud. Otherwise the Procuring Agency shall determine the blacklisted of such defaulter firms and shall be issued a Notification as black listed the firm and submitted to the bidders and PPRA office with the approval of Competent Authority.

❖ **PREPARATION OF BIDS**

6. **BID FORM AND PRICE SCHEDULE:-**

The Bidder shall complete the Bid Form and an appropriate Price Schedule furnish in bidding documents (Annex-A Form), indicating the goods to be supply, a brief description of the goods, specification, Taxes, quantity, Prices.

7. **PERIOD OF VALIDITY OF TENDER:-**

The tender shall be remained valid and may be made open and binding for a period of 12 months from the date of opening the tender. **Grace Period of 01 month shall be considered after 12 months of tender validity.**

8. **EARNEST MONEY/BID SECURITY:-**

Each tender must be accompanied by an earnest money of Rs.100000/- (Rs.One Lac only). Earnest money shall be in favor of the ADMINISTRATOR Shaikh Zayed Hospital, Lahore in the form of Demand Draft/Pay Order drawn on any schedule Bank.

NOTE: - Cheque and / or cash will not be accepted. The Earnest Money of unsuccessful bidders shall be returned, after Delivery of supplies/goods from the successful bidder or if all the bids are rejected after such rejection or Thirty (30) Days from the date of opening the bids.

The Earnest money of the successful bidder shall be returned after completion of goods/supply of agreement/contract, If the bidder to whom the contract is awarded refuses or neglect to issue policy, neglects to execute the whole Agreement/some items or fail to, the amount of Earnest money will be forfeited.

❖ **METHOD OF BIDDING (SINGLE STAGE TWO ENVELOPS BIDDING PROCEDURE)**

As per Rule No. 36 (b) single stage two envelope procedures shall be followed. The bid shall be a single package consisting of two separate envelopes, containing separately the Financial and Technical proposals.

9. TECHNICAL EVALUATION CRITERIA:-

Evidence of registration with income tax department (NTN).	Compulsory
Professional tax payment certificate.	Compulsory
Certificate of sound financial position from the banker of last 02 years.	Compulsory
Documentary evidence of physical existence of the office premises of the firm.	Compulsory
General Sale Tax Registration Number.	Compulsory
ATL Copy.	Compulsory
PST Registration Copy.	Compulsory
List of institutions served by the firm, both in private as well as government sector.	Compulsory
Technical Broacher	Compulsory

10. CLARIFICATION, INTERPRETATIONS:-

- 10.1 Any information, clarifications, interpretations sought by the intending Bidder (s) must be referred to the ADMINISTRATOR, Shaikh Zayed Hospital, Lahore in writing not later than six days prior to the date of submission of tenders, who will issue necessary interactions in writing to all Bidders simultaneously, which will become a part of the contract.
- 10.2 The Bidders shall sign copies of all such agenda and submit them together with the tender documents and tender drawings. Verbal discussions shall not be considered binding. No extension in the closing date shall be demanded on account of any such clarification and/or interpretation having been received late.

11. AWARD OF CONTRACT:-

The bidder with most advantageous bid, if not in conflict with any other law, rules, regulations or policy of the Government, shall be awarded the contract, within the original or extended period of bid validity.

12. PROCURING AGENCY'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD.

The Procuring Agency reserves the right to increase or decrease, the quantity of goods/supply originally specified in the Price Schedule/bill of quantity and Schedule of Requirements without any change in unit price or other terms and conditions prior to award of contract or after the award of contracts but such increase or decrease shall not be more than **15%** of the contract cost.

13. REDRESSAL OF GRIEVANCES BY THE PROCURING AGENCY:-

- 13.1 The procuring agency shall constitute a committee comprising of odd number of persons, with necessary powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
- 13.2 Any party may file its written complaint against the eligibility parameters, evaluation criteria or any other terms and conditions prescribed in the bidding documents if found contrary to the provisions of the procurement regulatory framework, and the same shall be addressed by the grievance redressal committee.
- 13.3 Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances within seven days of announcement of the technical evaluation report and five days after issuance of final evaluation report.
- 13.4 In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings.
- 13.5 In case, the complaint is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report: Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage single envelope bidding procedure is adopted.
- 13.6 The GRC shall investigate and decide upon the complaint within ten days of its receipt.
- 13.7 Any bidder or party not satisfied with the decision of the GRC, may file an appeal before the Authority within thirty days of communication of the decision subject to depositing the prescribed fee and in accordance with the procedure issued by the Authority. The decision of the Authority shall be considered as final

❖ GENERAL CONDITIONS OF CONTRACT

14. CONTRACT DOCUMENTS AND INFORMATION:-

- 14.1 The Supplier shall not, without the Procuring Agency's prior written consent, disclose the contract, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the procuring agency in connection therewith to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 14.2 Any documents, other than the contract itself, enumerated in general terms and condition, shall remain the property of the Procuring Agency and shall be returned (all copies) to the procuring agency on completion of the supplier's performance under the contract it so required by the procuring agency.
- 14.3 In case of requirement, Procuring Agency/Technical Evaluation Committee may inspect the premises of bidder to inspect the Technical and Managerial Capability/setups for ensuring proper after sales services.

15. SUBMISSION OF SAMPLES: -

- 15.1 The samples shall be submitted before supply and approved by the ADMINISTRATOR or Concern Department Head of SZH.
- 15.2 The Procuring Agency may receive the supply of Computer items on (As required).

16. INSPECTION OF SAMPLES/SUPPLY:-

- 16.1 The Procuring Agency or its representative shall have the right to inspect and/ or to confirm their conformity to the contract specifications at no extra cost to the Procuring Agency. The Procuring Agency can also right to physical examination/inspection for supply/goods in accordance before the approved sample and after receiving supply as decided by the Procuring Agency.
- 16.2 The Procuring Agency may be extended the period **up to 01 month for supply of goods** after receiving the application from bidders with the remarks/reasons/justification before at least one week before the last date of supply.

17. TERMINATION FOR INSOLVENCY (BANKRUPT):-

The Procuring Agency may at any time terminate the contract by giving written notice of 01 month time to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the supplier,

provided that such termination shall not prejudice or affect any right of action or remedy which has accrued or shall be accrue thereafter to parties.

18. INCIDENTIAL SERVICES/CHARGES:-

The Procuring Agency will not pay any extra amount against any expenditure as incidental services incurred on it as the contract shall be fixed amount contract and include all costs. The Procuring Agency will provide all necessary documents/designs/samples for facilitation but no amount to be given in any case except the contracted amount.

19. ALTERATION IN TENDERS:-

18.1 No alteration shall be made in the form of tenders or the accompanying documents and in case such alteration is made or the bill of quantities is not properly filled in, or the instructions are not fully complied, the tender may be rejected.

18.2 Accept where otherwise specified the rates quoted in the tender shall be composite as per details in BOQ and the correspondence specification and shall be comprehensive including all taxes, duties, other inputs, all incidental charges, overheads, labour, tools, plants, equipment, transport and profits etc.

18.3 The rates shall be quoted in both words and figures, in case of any discrepancy in the quoted figures and words, the rates shall be taken correct. In the event of there being a discrepancy between the unit rate and the total amount entered for any time in the bid sheet, the rate will be taken as correct and the total amount will be adjusted accordingly when the tender is being examined.

20. SUBMISSION OF TENDER:-

19.1 Tenders should be submitted strictly accordingly to the items specifications & conditions mentioned in this Tender Document. Conditional tenders will not be accepted.

19.2 The completed tenders shall be enclosed in the self-addressed envelope provided for this purpose. The envelope should be properly sealed and filled out with the Bidders's Name and Address and delivered in person/registered mail to the following address:-

21. CONFIDENTIAL:-

All receipts of these documents for the purpose of submitting a tender (whether they submit a tender or not) shall treat the detail of these documents as private and confidential. All specifications, drawings and other documents supplied by the Employer for the bidding purpose shall be returned with the tender bid. Bidders unable to bid shall also return the same on the date of opening to the tender.

22. **ARBITARTION AND RESOLUTION OF DISPUTES.**

The Procuring Agency may resolve after coming disputes between the parties to the contact through arbitration/mediation.

If, after **30 days** from the commencement of such informal negotiations, the Procuring Agency and the supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred to the Arbitrator for resolution through arbitration.

In case of any dispute concerning the interpretation and / or application of this contract shall be settled through arbitration. The Arbitrator will be appointed with mutual consent of both the parties. The decisions of the Arbitrator shall be final and binding on the Parties.

ADMINISTRATOR

Shaikh Zayed Hospital,
Lahore.

TERMS AND CONDITIONS OF COMPUTER ITEMS & I.T ACCESSORIES F.Y 2021-2022

1. Bid should be accompanied by a Bank Draft/CDR fixed by the procuring agency in the name of Administrator Shaikh Zayed Hospital Lahore.
2. Rates shall be quoted on the tender documents. Items not quoted on the tender documents should be scored out. Rates quoted other than tender items will not be acceptable.
3. All taxes shall be deducted from bill according to the **Government Rules**.
4. The approved rates of the required items shall be valid for one year from the date of award letter.
5. The approved contractor will supply the material within the stipulated period mentioned in the supply order and if fails no notice will be served and purchase will be made from the second lowest bidder or from the open market at the risk and cost of defaulter firm or CDR will be forfeited.
6. The material supplied by the approved contractor must be confirmed according to the specifications. If any material part of the material found sub-standard or not of the same brand or not in total conformity with the approved sample, whole lot of the material shall be rejected and shall be purchased at the risk and cost of the defaulter supplier from the open market or from the second lowest bidder.
7. The supply shall be made with the prescribed period, failing which penalty of 2% will be levied on non-supply items. In case of late supply 0.067% per day will be imposed on late supplied items.
8. **BLACKLISTED** The procuring agency may, for a specified period, debar a bidder or contractor from participating in any public procurement process of procuring agency, if the bidder or contractor has; (a) acted in a manner detrimental to the public interest or goods practices; (b) consistently failed to perform his / her obligation under the contract; (c) not performed the contract up to the mark; or (d) indulged in any corrupt practice.
9. The bidder has to be sign on each and every page of the tender documents including these terms & conditions.
10. The quantity mentioned of each item in the tender documents is approximate. Increase or decrease in the quantity of each item will be the sole discretion of the hospital authorities as mentioned in clause No 11 of tender documents.
11. The contract will be signed within the stipulated period mentioned in the award letter and if failed no notice will be served and purchase will be made from the second lowest bidder or from the local market at the risk & cost of defaulter firm and CDR will also be forfeited.
12. The following essential documents of the bidder / supplier are required with tender for qualifying the bidding process as a basic eligibility and after that bidders are finally evaluated on the lowest evaluated bid / rate basis.
 - Evidence of registration with income tax department (NTN).
 - Professional tax payment certificate.
 - Certificate of sound financial position from the banker of last 02 years.
 - Documentary evidence of physical existence of the office premises of the firm.
 - General Sale Tax Registration Number.
 - ATL Copy.
 - PST Registration Copy.
 - List of institutions served by the firm, both in private as well as government sector.
13. Successful bidder should have to sign a Contract Agreement.

14. Tender should reach the undersigned on 25.05.2022 at 11:00 A.M. and will be opened on 11:30AM on the same date.
15. **Bid Validity.** The bid shall have a minimum validity period of one hundred and eighty (180) days from the last date of submission of the bid. The procuring agency may solicit the bidder's consent to an extension of the validity period of the bid. The request and the response there to shall be made in writing. If the bidder agrees to extension of validity period of the bid, the validity period of the bid security shall also be suitably extended. The bidder may refuse extension of validity period of the bid, without forfeiting the bid security.
16. The bid security shall be returned to the successful bidder on furnishing the performance guarantee @ 10% performance guarantee on Computer Items & I.T Accessories will be deducted as per contract value.
17. False / Invalid claim or document submitted by any bidder / contractor will lead to automatic disqualification from tender.
18. Parties / contractor / bidder already engaged / involved in any kind of litigation with Shaikh Zayed Medical complex cannot participate in tender.
19. The ADMINISTRATOR, SZH reserve the right to accept or reject any or all offers with assigning reason as per rule No.33 (PPRA) Public Procurement Rules 2004.

ADMINISTRATOR

.....

ACCEPTANCE

I ACCEPT AND WILL ABIDE BY THE ABOVE TERMS OF CONTRACT.

(Signature of Contractor)

M/s

(Annexure-1)

BID FORM

Date: - -----
Name of the Item: - Tender for Computer Items & I.T
Accessories
Financial Year 2021-22

To: **ADMINISTRATOR**
Shaikh Zayed Hospital,
Lahore.

Respected Sir,

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer the Tender of Computer Items F.Y 2021-22 and deliver the Computer Items & I.T Accessories 2021-22 specified in and in conformity with the said Biding Documents for the Sum of (Total Bid Amount), (Bid Amount in Words) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this bid.

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we shall obtain an unconditional guarantee of a bank in the shape of CDR, fixed by the procurement agency for the due performance of the contract, in the form prescribed by the Procuring Agency.

We agree to abide by this bid for a period of (number) days from the date fixed for bid opening under IBD clause 18 of the instructions to bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period. Until a formal contract is prepared award, shall constitute a binding contract between us.

We understand that you are no bound to accept the lowest or any bid you may receive. Commission or gratuities, if any, paid or to be paid by us agents relating to this bid, and to contract execution if we are awarded the contract, are listed below.

Name and address of bidder
(If none, state "none").

Amount and Currency

Dated this day of 2021-22

Signature
(in the capacity of)

Duly authorized to sign bid for and on behalf of

Attachment

PRICE SCHEDULE COMPUTER ITEMS

SPECIFICATION OF COMPUTER ITEMS & I.T ACCESSORIES FOR LIBRARY F.Y 2021-2022

Sr#	Items/Description	QTY	A/U	Rate	Total
1.	<p>HP, DELL or equivalent With following Equivalent or Higher specifications Type: Computer System (PC) Branded Processor: Intel Core i7 - 10700processor(12mb cache, 3.20 GHz(10th Generation) Video graphics: Intel® UHD Graphics 630 4K Support: Yes, at 60Hz Display: HDMI, DP Memory: DDR-IV 8GB SSD: 256GB NVME / M2 Hard Disk Drive: SATA 04TB * 3,7200 rpm Optical drive: 3.5 DVD+/-RW, Connectivity: Wired, wireless, Bluetooth Built-in Audio LED: 24'' (FHD) HDMI display Warranty: 1-Years on-site (replacement) warranty</p>	02	Nos.		
2.	<p>HP, DELL or equivalent With following Equivalent or Higher specifications Type: Computer System (PC) Branded Processor: Intel Core i3 -10700 processor (12mb cache, 3.20 GHz(10th Generation) Video graphics: Intel Integrated Graphics Memory: DDR-IV 8GB Hard Disk Drive: SATA 500MB,7200 rpm Connectivity: Wired, wireless, Bluetooth Built-in Audio LED: 24'' (FHD) HDMI display Warranty: 1-Years on-site (replacement) warranty</p>	13	Nos		

3.	<p>LaserJet Pro M404dw or equivalent With following Equivalent or Higher specifications Type: Black and White Workgroup printer Maximum print speed: 40ppm Maximum printing resolution: 1200x1200 dpi Duplex Printing: Automatic (printing on both sides) Memory: 256-MB Processor speed: 1200MHz Paper storage: 150 sheets Connectivity: USB, Wired, Wi-Fi USB 2.0, Gigabit Ethernet 10/100/1000BASE-T network, 802.3az(EEE) 802.11b/g/n / 2.4 / 5 GHZ Wi-Fi radio Warranty: 1-Years on-site (replacement) warranty</p>	02	Nos		
4.	<p>Tp-Link Archer A10-AC2600 Wi-Fi Router or Equivalent or Higher specifications Type: Dual band Wi-Fi Router / AP Standards: IEEE 802.11ac/n/a 5 GHz IEEE 802.11n/b/g 2.4 GHz Wi-Fi Speed: 5 GHz: 1733 Mbps (802.11ac) 2.4 GHz: 800 Mbps (802.11n) Working Modes: Router & Access Point Mode WAN Type: Dynamic IP, Static IP, PPPoE, PPTP, L2TP Processor: Dual-Core CPU Ethernet Port: 1× Gigabit WAN,4× Gigabit LAN Network Security: SPI Firewall, Access Control IP & MAC Binding, Application Layer Gateway Wi-Fi Encryption: WEP, WPA, WPA2, WPA/WPA2-Enterprise (802.1x) Guest Network:1× 5 GHz &1× 2.4 GHz Warranty: 1-Years on-site (replacement) warranty</p>	02	Nos		

5.	MikroTik RouterCCR1016-12Gor Equivalent or Higher specifications 1U rack mount, 12x Gigabit Ethernet, LCD, 16 cores x 1.2GHz CPU, 2GB RAM, 17.8mpps fast path, Up to 12Gbit/s throughput, Router OS L6, Dual PSU Warranty: 1-Years on-site (replacement) warranty	01	No		
6.	Portable SSD Samsung T5 or Equivalent - 1TB	02	Nos		
7.	Key Board& Mouse: Logitech Wireless Keyboard & mouse Equivalent or higher	17	Nos		
8.	Computer LED: Dell/HP/Sony 24" (FHD) HDMI display or Equivalent or higher	01	No		

Note:-

- In case of discrepancy between unit price and total, the unit price shall prevail.
- Foreign currency rate will be considered on the date of opening of Financial Bid as per selling rate announced by the National/State Bank.

ACCEPTED:

M/S-----

SIGNATURE_____

NAME_____

PHONE_____

Contract Agreement for Supply of Computer Items & I.T Accessories

F.Y- 2021-2022

This Contract made on ----- between Administrator, Sheikh Zayed Hospital, Lahore (hereinafter the purchaser) of the one part.

AND

M/s

The other part

Whereas the purchaser is desirous that **Computer Items & Accessories** mentioned in the award list be provided by the supplier hereinafter referred to as the goods and has accepted bid of the supplied for the F.Y 2021-2022.

NOW THE CONTRACT WITNESSES AS FOLLOWS:

The contract shall consist of this contract document and the following documents, referred to there in (hereinafter the contract document). All of which by this reference incorporated herein and made part hereof.

- CONDITIONS OF CONTRACT
- LIQUIDATED DAMAGES
- GENERAL TERMS AND CONDITIONS

1. This contract documents sets forth the entire contract and agreement between the parties pertaining to the supply of **Computer Items & Accessories** described herein and supersedes any and all earlier verbal or return agreement pertaining to the supply of the above Items.

This contract document shall prevail over all other contract documents. In the event of any discrepancy or inconsistency within the contract document then these documents prevail in the other order listed above.

2. In consideration of the payments to be made by the purchaser to the supplier as hereinafter mentioned the supplier hereby covenants with the purchaser provided the items and the remedy any defects herein, in conformity in all respects with the provision of the contract.

3. The purchaser hereby covenants to pay the supplier in consideration of the provision of the General Store Items and the remedy of defects herein, the contract price or such other sum as may become payable under the provision of the contract, at the times and in the manner prescribed by the contract.

4. The total cost depicted in supply order is based on the tentative quantities. In case, the purchaser wishes to increase the quantity as necessitated by the requirement of hospital the same shall be done through an amendment.

5. Any notice under the contract shall be in the form of letter or e-mail notices to either party shall be given at such address or addresses as each party shall specify from time to time by return notice to the other.

CONDITIONS OF CONTRACT DEFINATIONS:

In this contract the words and expressions shall have the meanings hereby assigned.

- EMPLOYER OR OWNER means ADMINISTRATOR, SHEIKH ZAYED HOSPITAL and its authorized representative.
- CONTRACTOR means the tenderer whose tender has been accepted by the supplier.
- CONTRACT means the agreement and the documents set out in the contract agreement.

WORKS TO BE DONE TO THE SATISFACTION OF THE EMPLOYER

The contractor shall execute and complete the works in strict accordance with the contract to the satisfaction of the employer. The whole material and other things to be provided by the contractor shall be according to the contract and shall comply strictly to the instructions on any matter given by the employer.

INSPECTION OF SUPPLIES

Inspection committee will inspect the material supplied by the contractor according to the tender specification and if the supply is not according to the specification total lot will be rejected and the contractor will be bound to replace the items.

LIQUIDATED DAMAGES

- When the contractor failed to complete the supply within the time period specified, a sum of 2% of the total price items will be deducted as liquidated damages.
- In case of late supply 0.067% per day will be imposed on late supplied items.
- The quantities mentioned in the bill of quantities are estimated and the employer has full right to delete any item in full or part without assigning any reason. However any change/difference in specifications/quantities will be adjusted in payment accordingly.
- All the material supplied must be conformed with the specification
- All taxes will be deducted as per rules.
- The bid security shall be returned to the successful bidder on furnishing the performance guarantee @ 10% performance guarantee (**Only Bank Guarantee**) on Computer Items will be deducted as per contract value.
- The contract will be signed within the stipulated period mentioned in the award letter and if failed no notice will be served and purchase will be made from the second lowest bidder or from the local market at the risk & cost of defaulter firm and CDR will be forfeited and will also be black listed
- All rates and amounts should be inclusive of all taxes, payable to the Central and Provincial Government or local bodies and no claim shall be entertained by the hospital authorities.

Administrator
Sheikh Zayed Hospital Lahore

ACCEPTANCE

I ACCEPT AND WILL ABIDE BY THE ABOVE TERMS OF CONTRACT

(SIGNATURE OF CONTRACTOR)

1. WITNESS

2. WITNESS